

STANDING ORDER MANDATE

ToBank

Postal Address.....

Please pay	Bank		Branch Title (not address)				Sorting Code Number			
for the credit of	Beneficiary's Name				Account Number				Quoting Reference	
the sum of	Amount		Amount in words							
	£									
commencing	Date of first payment		Due date and frequency				Date of last payment		and debit my/our account accordingly	
			and thereafter every				until further notice in writing or			

PLEASE CANCEL ALL PREVIOUS STANDING ORDER / DIRECT DEBIT MANDATES IN FAVOUR OF	UNDER REFERENCE NUMBER

If there are any special instruction please tick this and write details overleaf

Name of Account to be debited

Sorting Code					

Account Number							

Signature(s)..... Date:

Banks may decline to accept instruction to charge Standing Orders to certain types of account other than Current Accounts.

Note: The Bank will not undertake to

- a) make reference to Value Added Tax or pay a stated sum plus V.A.T., or other indeterminate element
- b) advise remitter's address to beneficiary
- c) advise beneficiary of inability to pay
- d) request beneficiary's banker to advise beneficiary of receipt
- e) accept instructions to pay as soon after the specified date as there are funds to meet the payment, if funds are not available on the specified date

Payments may take 3 working days or more to reach the beneficiaries account. Your branch can give you further details